

# INSTRUCTIONS FOR SUBMISSION OF MARINE EVENT APPLICATION/PERMIT

1. This application must be submitted at least six (6) weeks prior to the event.
2. The application should be submitted directly to MWCD main office listed below.
3. Specify if event is a closed event for club members only or open to the general public.
4. Submit a copy of the entry requirements and any special rules pertaining to equipment, rigs, or procedures.
5. Attach a schedule of events if more than one event is included in this application.
6. The application covers the marine event only. The individual or sponsoring organization must receive written permission from the park manager in direct charge of the area to conduct any special activities associated with this marine event, i.e., concessions, special overnight arrangements, etc.
7. Approval of this application will authorize the individual or sponsoring organization to conduct the marine event at the aforementioned area only. It does not give the individual or organization any exclusive rights over the general public of the area.
8. All statutory laws and area regulations governing safety equipment and watercraft operations shall be in force and effect at all times, and nothing in the approved application will waive these regulations.
9. All watercraft must be licensed and registered in accordance with their own state regulations and requirements.
10. All activities by the individual or sponsoring organization under the approved application shall be conducted at the individual's or organization's own risk. The sponsoring organization or individual will accept full responsibility to ensure the public safety, and to place and remove any special equipment incident to the marine event. The individual or organization will assume, and at all times indemnify and save harmless the area and its employees from any liability and expense in connection with the loss of life, personal injury, or property damage arising from the marine event.
11. Failure to comply with terms of this application will be cause for revocation of the permit.

MAIL COMPLETED APPLICATION AND FEES TO:

**Muskingum Watershed Conservancy District**  
**1319 3rd St. NW**  
**New Philadelphia, OH 44663**

**Attn: Deana Schrump**

